

(E) Minutes of the Meeting for Post- Graduate Education in Colleges:

- 1) The minutes of the meeting of the Board of Post-Graduate Education in Colleges shall be prepared immediately after the meeting is concluded and shall be submitted to the Chairperson for his approval.
- 2) On approval of the minutes by the Chairperson, the officers concerned may proceed with the implementation of the resolutions of the Board of Post-Graduate Education in Colleges.
- 3) If required, the Chairperson may invite members of the Internal Quality Assurance Cell (IQAC) to the meetings of the Board of Post-Graduate Education in Colleges for assistance or seeking inputs on any matter. The member(s) so invited would be treated as an invitee and shall not have the right to vote on any decision of the Board of Post-Graduate Education in Colleges.

27. Board of Examinations and Evaluation: (Under Section 13 (7) of the Act)

- 1) The Board of Examinations and Evaluation shall be the authority to deal with all matters relating to examinations and evaluation. The Board of Examinations and Evaluation shall also oversee the conduct of examinations in the autonomous colleges, institutions, university departments and university institutions.
- 2) The Board of Examinations and Evaluation shall meet at least twice in an academic year.
- 3) The Board of Examinations and Evaluation shall consist of the following members, namely: —
 - (a) the Vice-Chancellor - Chairperson;
 - (b) the Deans of Faculties and Associate Deans, if any;
 - (c) two Principals other than Dean, nominated by the Board of Management;
 - (d) one professor of the university departments, to be nominated by the Board of Management;
 - (e) one teacher from affiliated/ constituent Colleges/ Learner Support Centres other than heads of Departments or Principals with the minimum teaching experience of fifteen years to be nominated by Board of Management;
 - (f) one expert in the field of evaluation in computerized environment, nominated by the Vice-Chancellor;
 - (g) one expert not below the rank of Deputy Registrar of other Statutory University from the State of Gujarat who has experience related to examination work in computerized environment as an invitee to be nominated by Vice-Chancellor;
 - (h) Director, Board of Examinations and Evaluation - Member-Secretary

(A) Powers and Duties of Board of Examinations and Evaluation:

- 1) The Board of Examinations and Evaluation shall have the following powers and duties, namely: —
 - (a) to devise policy, mechanism and operational strategies to do the tasks relating to assessment of performance of students efficiently and in a time bound manner;
 - (b) to ensure proper organization of examinations and tests of the university, including moderation, tabulation, evaluation and timely declaration of results:



Provided that, the Board of Examinations and Evaluation shall, for the purposes of this clause, give effect to the recommendations of the Board of Students' Development and the Board of Sports and Physical Education, regarding alternative arrangements

- (c) to prepare the financial estimates relating to examinations and evaluation for incorporation in the annual financial estimates (budget) of the university and shall submit the same to the Finance and Accounts Committee;
 - (d) to arrange for strict vigilance during the conduct of examinations so as to avoid use of unfair means by the students, teachers, invigilators, supervisors, etc;
 - (e) to establish procedures and devise operative mechanism for credit assessment in the modular structure by the teachers and use computer technology for the entire process of assessment and evaluation including creating and effectively using a repository of question banks;
 - (f) to ensure that the assessment of answer books for award of degrees, diplomas or certificates shall be done centrally through central assessment system by following system of masking and de-masking of answer books or any other alternative system for ensuring the objective of secrecy;
 - (g) to undertake examination and evaluation reforms in order to make examination and evaluation system more efficient;
 - (h) to appoint paper-setters, examiners and moderators from amongst the persons included in the panels prepared by the respective Boards of Studies and, where necessary, having regard to the recommendations made by the committee under clause (b) of sub-section (5), remove them or debar them;
 - (i) to approve detailed programme of examinations and evaluation as prepared by the Director, Board of Examinations and Evaluation;
 - (j) to consider the reports of review of results of university examinations forwarded by the Director, Board of Examinations and Evaluation;
 - (k) to hear and decide the complaints relating to conduct of examinations and evaluation;
 - (l) to exercise such other powers in relation to examinations and evaluation as may be assigned to it by or under the Act
- 2) In case of any emergency requiring immediate action to be taken, the Chairperson of the Board of Examinations and Evaluation or any other officer or person authorized by him in that behalf, shall take such action as he thinks fit and necessary, and shall report the action taken by him at the next meeting of the Board
- 3)
- (a) In order to appoint paper-setters, examiners and moderators, the Board of Examinations and Evaluation shall constitute committees for every subject consisting of, -
 - (i) the Dean of the concerned faculty - Chairperson;
 - (ii) Associate Dean, if any;
 - (iii) the Chairperson of the Board of Studies concerned;
 - (iv) two members of the Board of Studies, nominated by it from amongst its members of whom at least one shall be a post-graduate teacher;
 - (v) the Director of Board of Examinations and Evaluation shall act as a Secretary of such committee



(b) The committee shall prepare lists of persons for various examinations and tests, included in the panels to be prepared by the Board of Studies and shall submit them to the Vice-Chancellor, who shall submit the same with his recommendations, if any, to the Board of Examinations and Evaluation, which shall then appoint paper-setters, examiners and moderators, and where necessary referees

(c) No member of the Board of Examinations and Evaluation or the committees constituted under this section shall be appointed as a paper-setter, examiner, moderator or referee:

Provided that, the Vice-Chancellor shall have power to appoint a member of the Board of Examinations and Evaluation or the committees constituted under this section, as a paper-setter, examiner, moderator or referee where no teacher relating to such subject who is not a member of the Board of Examinations and Evaluation or the committees is available

4) It shall be obligatory on every teacher and on the non-teaching employee of the University, affiliated, conducted colleges, community colleges or recognized institutions to render necessary assistance and service in respect of examinations of the university and evaluation of students as prescribed by these statutes. If any teacher or non-teaching employee fails to comply with the order of the university or college or institution, in this respect, it shall be treated as misconduct and the employee shall be liable for disciplinary action. In case of failure on the part of the teacher or non-teaching employee of any affiliated college, conducted college, community college or recognized institution, to comply with the order of the university in this respect, the Vice-Chancellor shall have power to take an appropriate action against them, which may include imposing penalties including suspension of approval to the appointment of a teacher, as may be prescribed by the Statutes

5)

(a) In order to investigate and take disciplinary action for failure to comply with the order of the university for rendering assistance or service in respect of examinations by or on behalf of the university or evaluation of students or formal practices and lapses on the part of candidates, paper-setters, examiners, moderators, referees, teachers or any other persons connected with the conduct of examinations including the pre-examination stage and the post-examination stage or at any stage whatsoever, the Board of Examinations and Evaluation shall constitute a committee of not more than five persons of whom one shall be the Chairperson;

(b) Such committee shall submit its report and recommendations to the Vice-Chancellor, who may direct the Director, Board of Examinations and Evaluation, the disciplinary action to be taken against the person or persons involved in the malpractices, directly or indirectly, and the Director, Board of Examinations and Evaluation shall proceed to implement the decision of the Vice-Chancellor

(B) Meetings of Board of Examinations and Evaluation:

The Board of Examinations and Evaluation shall meet at least twice in an academic year.



(C) Notice of the Meeting for Board of Examinations and Evaluation:

The notice of at least eight clear days along with the agenda for the meeting shall be given to the members.

(D) Quorum for Board of Examinations and Evaluation:

The quorum for the meeting of the Board of Examinations and Evaluation shall be one-third of the number of the sitting members. If there is no quorum, the meeting shall be adjourned by the Chairperson on the same day or on a later date and no quorum shall be necessary for such adjourned meeting. No quorum shall be necessary on the following day of the continued meeting.

(E) Conduct of Business for Board of Examinations and Evaluation:

- 1) The Vice-Chancellor shall be the Chairperson or in his absence, a person selected by the members present from amongst themselves shall preside at the meeting.
- 2) All proposals on the agenda shall be decided by a majority of votes of the members present. The Chairperson shall have a vote. In case of equality of votes, the Chairperson shall have the casting vote.
- 3) The decision of the Board of Management shall be recorded in the form of resolution. It shall not contain the deliberations and discussions. However, any dissent specifically asked by the member/s for being so recorded, shall be recorded.

(F) Minutes of the Meeting of Board of Examinations and Evaluation:

- 1) The minutes of the meeting of the Board of Examinations and Evaluation shall be prepared immediately after the meeting is concluded and shall be submitted to the Chairperson for his approval.
- 2) On approval of the minutes by the Chairperson, the officers concerned may proceed with the implementation of the resolutions of the Board of Examinations and Evaluation.
- 3) The action taken on the resolutions shall be reported to the Board of Examinations and Evaluation in its succeeding meeting.

28. Board of Research: (Under Section 13 (8) of the Act)

- 1) There shall be a Board of Research to cultivate, promote and strengthen research activities and also to plan, co-ordinate, supervise and to raise finances for research activities in university departments, colleges and recognized institutions, as recommended in the National Education Policy (NEP) – 2020
- 2) The Board of Research shall consist of the following members, namely: -
 - (a) the Vice-Chancellor - Chairperson;
 - (b) the Deans of faculties and Associate Deans, if any;
 - (c) four eminent researchers, of national or international repute nominated by the Vice-Chancellor, with proven experience; one each from pure and applied sciences and technology, humanities, commerce, accounts and finances, and interdisciplinary studies;
 - (d) two research teachers, to be nominated by the Vice-Chancellor from university departments;

